**SIU Carbondale Campus or Community Volunteer Documentation**

Name: Dawg Tag:

Email: Phone:

University Excellence Scholar Transfer Achievement Scholar

Name and date of Event:

Number of Hours:

Describe the service you provided:

As a volunteer, I agree to abide by all applicable rules and regulations of Southern Illinois University and guidelines of this unit/department and to fulfill the volunteer responsibilities to the best of my ability. I understand that I will receive no monetary benefits in return for the volunteer service I provide and that I am not covered by the State of Illinois Self-Insured Worker’s Compensation Program. I further understand and agree that the University shall not be responsible for any injuries to me or damages to my property that may occur in the course of the volunteer service. I agree to indemnify and hold the University harmless to the extent permitted by law for any such injuries or damages. I further understand the University may terminate this agreement at any time without prior notice.

|  |  |
| --- | --- |
| Volunteer Signature: | Date: |
| Signature of Staff Representative and Phone Number: | Date: |

* **Return this form, fully completed, with signatures, to one of the following offices.** 
  + **Academic Scholarship Office. Forms may be returned by email or in person. Please take a photo or scan this signed form to** [**scholarships@siu.edu**](mailto:scholarships@siu.edu)**. Office location- Financial Aid Office, 2nd Floor, Student Services Building**
  + **Center for Service-Learning & Volunteerism, Room 495 (4th floor) in the Student Services Building**

**Volunteer Portal Information:**

|  |  |
| --- | --- |
|  |  |

* Go to cslv.siu.edu, click Volunteer Portal
* Create your personal account – you’ll be asked for your hometown and telephone number;
* You’ll be able to identify many kinds of service, using various filters to focus your search;
* You’ll be able to sign-up for the service you’d like to pursue;
* You’ll be able to establish a Service Transcript, summarizing all you’ve done while at SIU!
* Some community agencies will document your hours within this database, however, not all will;
* Contact the Scholarship Office for more information at (618) 453-4628